

SACRED HEART SCHOOL CASTERTON



CHILD-FRIENDLY VERSION CODE OF CONDUCT

What kind of place is Sacred Heart?

Sacred Heart is a small school where everyone is passionate about learning and working as a community. At this amazing school, safety is our number one priority.

Everyone in our school should feel...

- Safe
- Respected by everyone in their school
- Happy to learn

So, how do we make sure all kids at our school feel safe and protected?

All staff, tradespeople, and helpers must have a Working with Children Check.

Teachers must have a police check and a university degree.

Everyone who works at our school, either paid or as a volunteer must sign the Child Safety Code of Conduct.

The code of conduct is when there are a lot of rules that the whole school adult community have to sign and follow to keep us safe.

Child Safety Officer

We also have a Child Safety Officer who is our principal, Ms McManus.

What does she do?

She ensures that everyone is following the rules and they all have their certificates up to date.

At our school...

Being a Child Safe School means children also have a responsibility.

At Sacred Heart School we don't accept or tolerate:

- Bullying
- Abuse of any kind
- Rudeness

What are some things we do to make everyone feel safe?

1. We won't accept bullying
2. We are kind
3. We work as a community
4. The kids have a say in what is going on
5. All our teachers and staff look out for us, they are trusted adults.

What is a trusted Adult ?

An adult that looks out for people.

An adult you can talk to.

Someone who will actively protect you

Who are your trusted adults?

You should have five. You can use the rule of five to decide who they are.

Rule of 5, is that the adult must :

1. be able to drive
2. have regular contact with you
3. have a phone
4. live close to you
5. be from at least 3 different areas on your life

For example, Family friends , neighbours, relatives, teachers or coaches

How will you know when you need to talk to one of your trusted adults?

When something doesn't feel right to you

You might feel uncomfortable, worried, anxious, nervous or scared.

At our school, we can all be heroes.

Stand up for your friends, speak out if you need help, think about who you trust!

We are in this together!